

Position Title: Youth Programs Assistant (Temporary, Summer 2025)

Reports To: Youth Programs Manager & Executive Director

Location: Sarasota/Manatee Centers + Off-Site Partner Locations

Status: Part-Time (typically evenings and weekends, ~5–25 hrs/week depending on programming needs)

Classification: Non-Exempt, Temporary

Compensation: \$20.60/hour

Position Overview

The Youth Programs Assistant provides hands-on support during youth programming and events at ALSO Youth. This is a temporary, part-time position ideal for educators or youth workers seeking summer hours and meaningful community engagement. Under the supervision of the Youth Programs Manager, the Assistant helps implement programs, supervise youth, and create affirming, inclusive environments for LGBTQ+ youth ages 10–24.

ALSO Youth is also in the process of hiring a full-time Youth Programs Manager. If that role is not filled before summer begins, the Assistant may take on additional support responsibilities to help ensure programs run smoothly.

This role ensures the safe and smooth operation of programs by assisting with set-up/clean-up, helping facilitate group activities, and engaging with youth and guest partners during events.

This role is not expected to attend every event—schedule will be based on program needs and coordinated in advance.

Key Responsibilities

- Support youth programming on-site and at partner locations
 - Assist with set-up and break-down of programs (chairs, supplies, snacks, sign-in, etc.)
 - Provide adult supervision and participate actively in group activities
 - Help maintain a safe, inclusive, and welcoming environment for all youth
 - Communicate with the Youth Programs Manager and ED about attendance, needs, or concerns
 - Greet guest facilitators and help them feel welcomed and supported
 - Follow protocols for documentation, safety, and youth confidentiality
 - Support with special events such as art nights, off-site excursions, and Camp True Colors (day camp)
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Qualifications

- Prior experience working with youth, ideally in an LGBTQ+ or diverse setting
 - Comfortable leading and participating in group activities
 - Strong interpersonal skills and ability to build rapport with young people
 - Available for evening and weekend hours (programs typically run 4–8 p.m.)
 - Reliable transportation: Work in both Sarasota and Bradenton
 - Ability to follow directions and work as part of a collaborative team
 - Must pass a background check
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Bonus Qualifications

- Experience as a teacher, counselor, or youth mentor
 - Interest in LGBTQ+ advocacy, education, or youth empowerment
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How to Apply

To apply, please send your resume and a brief cover letter to ed@alsoyouth.org. Applications will be reviewed on a rolling basis.

Note: This position is intended as a temporary support role for summer 2025, with the possibility of future roles as the organization grows.